

**Adult & Community Education, Columbus City Schools**  
**Work-Based Activities/Instructional Plan**  
**Council on Occupational Education, Standard 2**

**Objective**

To provide and utilize a work-based activities/instructional plan for students' work-based activities that are required for program completion

**Purpose**

This plan will help ensure that Adult & Community Education (ACE), Columbus City Schools identifies responsible person(s) to implement a work-based activities/instructional plan at all clinical sites required for program completion.

**Council on Occupational Education Standard**

This plan helps meet criteria for COE Standard 2, Area E, Objective 2-e.

**Implementation of Work-based Activities/Instructional Plan**

The Practical Nursing Administrator and faculty are responsible for implementation of the Work-based Activities/Instructional Plan.

**Work-based Activities**

Current work-based activities include clinical rotations required for students enrolled in the Practical Nursing program. Students must complete clinical experiences, which run concurrently with classroom learning activities. Student attendance at clinical experiences is mandatory as required by the Ohio Board of Nursing and the School of Practical Nursing and described in the School of Practical Nursing Handbook.

**Strategies Used to Facilitate the Work-based Activities/Instructional Plan**

The written instructional plans are designated in the following clinical sites which are currently being used:

Mayfair Village  
Retirement and Nursing Center  
Skilled Nursing Facility and Rehabilitation  
3000 Bethel Road  
Columbus OH 43220  
614-889-6320

Echo Manor Nursing & Rehabilitation Center  
Long term care  
10270 Blacklick-Eastern Road NW  
Pickerington OH 43147  
614-864-1718

Ohio Living Westminster-Thurber  
Skilled Nursing Facility and Rehabilitation  
717 Neil Ave  
Columbus, Ohio 43215

Canal Winchester Rehabilitation Center  
Skilled Nursing Facility and Rehabilitation  
6800 Gender Road  
Canal Winchester, Ohio 43110

Majestic Place of Columbus  
Skilled Nursing Facility and Rehabilitation  
44 S Souder Avenue  
Columbus OH 43222

Arlington Court Skilled Nursing and Rehab Center  
1605 NW Professional Plaza  
Columbus, Ohio 43220

JAG Healthcare Columbus City Schools  
740 Canonby Place  
Columbus, Ohio 43223

Ohio State University Daycare  
725 Ackerman Road  
Columbus OH 43202  
614-292-4453

### **Work-Based Activities Instructional Plan**

**Objectives:** The student's clinical experiences are based on lab and clinical objectives/outcomes of the nursing course in which the student is enrolled. These objectives are specified in each course syllabi. Courses with clinical components include: Theoretical Foundations of Nursing I, Theoretical Foundations of Nursing II, Nursing Leadership, Mental Health Nursing, and Maternal Child Health Nursing.

**Clinical Experiences:** Clinical experiences will be planned by clinical instructors (teaching assistants). These experiences are planned activities to meet the course objectives/outcomes and are provided to nursing students. Students will have the opportunity to practice cognitive, psychomotor, and affective skills in the supervised delivery of nursing to an individual or group of individuals who require nursing care.

**Competencies:** Students will have two weeks from original performance test (competency) to successfully complete return demonstration. If the student fails to successfully demonstrate competency in the lab within a two-week time frame, the student will be prohibited from attending clinical. Competencies are specified per course syllabi (Theoretical Foundations of Nursing I, Theoretical Foundations of Nursing II, Nursing Leadership, and Maternal Child Health Nursing). Students must pass all competencies in order to advance to the next trimester level.

**Evaluations:** Evaluations for work-based activities will indicate a (S) for Satisfactory or a (U) for Unsatisfactory progress. Clinical performance will be evaluated as Satisfactory or Unsatisfactory based on the stated clinical objectives in the clinical evaluation. These vary per course and are specified in each course syllabi. Students must receive a minimum evaluation of 70% satisfactory in clinical performance in order to pass Theoretical Foundations I, Theoretical Foundations II, and Nursing Leadership. Students must comply with the nursing policies for the clinical.

**Clinical Instructors Responsibilities:**

Per OAC 4723-5-20:

A faculty member (course lead instructor) of our LPN program is responsible for planning the student's clinical experience and for evaluating the student's performance. Clinical nursing experiences are assigned by faculty based on course objectives and student learning needs. Teaching assistants shall supervise student practice by providing guidance, direction, and support appropriate to the clinical situation. Supervision of a nursing shall be provided for each clinical experience involving the delivery of nursing to an individual or group of individuals who meet the qualifications set forth by rule 4723-5-11. All experiences for nursing students in clinical shall be performed under the direction of a teaching assistant. The faculty member/teaching assistant who provides directions shall:

1. establish clinical objectives or outcomes within the framework of the course in which the student is enrolled;
2. communicate clinical objectives/outcomes to the student and staff at the clinical site;
3. provide orientation for each student at the clinical site and include an introduction to clinical site staff;
4. make clinical assignments consistent with specific objectives or outcomes to the course;
5. provide supervision of each student in accordance with rule 4723-5-20; and
6. evaluate the student's experience, achievement, and progress in relation to clinical objectives/outcomes.

**Clinical Instructor Qualifications:**

Work-based activities are conducted by the institution and are coordinated by a designated institutional employee (teaching assistant) who possesses the appropriate qualifications. The qualifications are specified by OAC 4723-5-11 and 4723-5-20. Teaching assistants are required to complete an approved registered nursing education program, have experiences for at least two years in the practice of nursing as a registered nurse, and hold a current/valid licensure as a registered nurse in Ohio.

Teaching assistants providing supervision of a nursing students shall at least:

1. Have competence in the area of clinical practice in which in which the teaching assistant is providing supervision to a student.
2. Design at the direction of a faculty member, the students clinical experience to achieve the stated objectives or outcomes of the nursing course in which the student is enrolled.
3. Clarify with the faculty member the role of the teaching assistant, responsibility of the faculty, course/clinical objectives/outcomes, the clinical experience evaluations tool.

4. Will contribute to the evaluation of the student's performance by providing information to the faculty member and the student regarding the student's achievement of established objectives/outcomes.

**Annual Plan Evaluation**

The Work-based Activities/Instructional Plan will be reviewed no less than annually by the Practical Nursing Administrator and faculty and revised as necessary.